

Retention and Classification Report

Agency: Piute County (Utah). County Recorder (1524)

Piute County Courthouse
550 North Main, P.O. Box 116
Junction, UT 84740
577-2505

Records Officer Shane Millett

19024	*Chattel mortgages
84048	*Deeds
13970	*Mortgage records
26732	Official Records
27777	Plat maps

AGENCY: Piute County (Utah). County Recorder

SERIES: 19024

3

TITLE: Chattel mortgages

DATES: 1943-1960.

ARRANGEMENT: Numerical by entry number

DESCRIPTION:

These are loans which use personal property as collateral filed with the county recorder. They include the date due, lenders name and address, mortgagor's name and address, date of mortgage, amount of loan, installment payments, date of installments, contractual agreement, list of personal property held as collateral. Chattel mortgages are obsolete. In 1965, chattel mortgages were supplanted by the Uniform Commercial Code and in 1983 all mention of chattel mortgages was removed from the statutes of the county recorder.

RETENTION:

Retain until administrative need ends

DISPOSITION:

Transfer to the State Archives with authority to weed.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 3.

AUTHORIZED: 05/28/2009

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until administrative need ends and then transfer to State Archives with authority to weed.

AGENCY: Piute County (Utah). County Recorder

SERIES: 19024

TITLE: Chattel mortgages

(continued)

APPRAISAL:

Historical

These records are kept for historical purposes as a sample of an obsolete process. Once very common chattel mortgages may now be used for both genealogical and community studies.

PRIMARY CLASSIFICATION:

Public

AGENCY: Piute County (Utah). County Recorder

SERIES: 84048

4

TITLE: Deeds

DATES: i 1931-1997.

ARRANGEMENT: Numerical by book number, thereunder by page number

DESCRIPTION:

These are recorded copies of various types of deeds registered with the county recorder that show land ownership. Types of deeds may be sheriff, administrator, quit claim, guardianship, probate, mayor and trust deeds. Information recorded includes entry number; date of deed; names of grantor and grantee, legal description of property; consideration given for property; signatures; and date recorded.

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Piute County (Utah). County Recorder

SERIES: 84048

TITLE: Deeds

(continued)

AGENCY: Piute County (Utah). County Recorder

SERIES: 13970

3

TITLE: Mortgage records

DATES: 1868-1997.

ARRANGEMENT: Numerical by book and page

DESCRIPTION:

These are legal instruments recorded by the county recorder concerning all "mortgages, deeds of trust, liens, and all other instruments in the nature of an encumbrance upon real estate" (UCA 17-21-6(4,5) (1990). There are two alphabetical indexes concerning mortgagors and mortgagees. In some counties mortgage records are compiled separately, while in other counties they are part of the "Official records."

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 15.

AUTHORIZED: 04/27/1994

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Piute County (Utah). County Recorder

SERIES: 13970

TITLE: Mortgage records

(continued)

APPRAISAL:

PRIMARY CLASSIFICATION:

Public UCA 17-21-19 (1990)

AGENCY: Piute County (Utah). County Recorder

SERIES: 26732

3

TITLE: Official Records

DATES: 1998-

ARRANGEMENT: numerical by book and page number

DESCRIPTION:

These are copies of all official records recorded with the county recorder including deeds, mortgages, mining records, military discharges, etc. Upon payment of fees for the same, the recorder must record in the "Official record" all papers, documents, records, and other writings required or permitted by law to be recorded.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 16.

AUTHORIZED: 04/02/2009

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Digital image: Retain in Office permanently.

AGENCY: Piute County (Utah). County Recorder

SERIES: 26732

TITLE: Official Records

(continued)

APPRAISAL:

Administrative Historical Legal

These are officially recorded public documents. There is a legal requirement for their perpetual maintenance. UCA 17-21-1.

PRIMARY CLASSIFICATION:

Public

AGENCY: Piute County (Utah). County Recorder

SERIES: 27777

3

TITLE: Plat maps

DATES: 1896-

ARRANGEMENT:

DESCRIPTION:

These are plat maps showing property ownership and property lines for real estate within the county. The county recorder "shall prepare and keep present-ownership maps and plats drawn to a convenient scale, which shall at all times show the record owners of each tract of land in the county, together with a description of the tract" (UCA 17-21-21 (1995)).

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 15, Item 17.

AUTHORIZED: 09/19/2011

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Archives until superseded.

APPRAISAL:

PRIMARY CLASSIFICATION:

Public UCA 17-21-19 & 63G-2-301(1)(g)(2008)